



DEP Date Stamp

RENEWAL APPLICATION FOR A MAINE REDEMPTION CENTER LICENSE

Use this form to request the renewal of a beverage container redemption center license pursuant to *Manufacturers, Distributors, and Dealers of Beverage Containers* 38 M.R.S. §§ 3101-3119 and *Responsibilities under the Returnable Beverage Container Law* 06-096 CMR ch. 426.

Section 1. Company and Address Information

Redemption Center Name: _____

License Number: RC- _____

Physical Address: _____

Town: _____ State: _____ Zip: _____ County: _____

Owner or Corporate Name: _____

Billing Contact (if different): _____

Telephone Number: _____ E-mail Address: _____

Address: _____

Town: _____ State: _____ Zip: _____

Section 2. Updates and Additional Information, as Applicable

Has anything changed with your redemption center since last licensed? If so, describe below:

Will the redemption center utilize reverse vending machines? Yes No

If yes, please attach specifications and provide information on how customers can redeem rejected containers.

Will the redemption center provide an option for customers to drop off bags of bottles and receive deposit at later date (excluding donations)? Yes No

If yes, please provide the addresses of each drop-off location and payment method:

Section 3. Documentation of Good Standing with the Secretary of State, as Applicable

An application submitted by a corporation must be made in the corporation’s registered corporate name and must include either documentation that the corporation is in good standing with the Maine Department of the Secretary of State, or a statement signed by a corporate officer affirming that the corporation is in good standing. You may obtain a pdf documenting good standing at the [Secretary of State’s Interactive Corporative Services](#). Please attach.

Section 4. Evidence of Title, Right, or Interest (TRI)

Attach evidence that the applicant holds title, right, or interest in the property in question, in accordance with *Processing of Applications and Other Administrative Matters* 06-096 CMR ch. 2(10)(D).

Methods of demonstrating TRI include, but are not limited to, the following:

- (1) If you own the property, a copy of the deed(s) to the property must be supplied. You may obtain a pdf of a deed at the [Maine Registry of Deeds](#).
- (2) If you have a lease or easement on the property, a copy of the lease or easement must be supplied. The lease or easement must be of sufficient duration and terms, as determined by the Department of Environmental Protection (Department), to permit the proposed construction and reasonable use of the property.
- (3) If you have an option to buy or lease the property, a copy of the option agreement must be supplied. The option agreement must be sufficient, as determined by the Department, to give rights to title, or a leasehold or easement of sufficient duration and terms to permit the proposed construction and use of the property.

Section 5. Hours of Operation – Provide Separate Winter/Summer Hours if Applicable

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Hours							

Section 6. Dealer Agreements and Member Dealer Agreements

The Department cannot license a redemption center without at least one dealer or member dealer agreement. Please attach copies of all such agreements not previously sent to the department. Model agreements can be found on the department's website.

- Dealer agreements: A “dealer” is a retailer (including restaurants, bars, cafeterias, etc.) that sells beverages in beverage containers. A dealer agreement is an agreement in which the owner of the dealer affirms that, given the location and hours of operation, the redemption center will provide a convenient redemption option for the dealer’s customers.
- Member dealer agreement: A member dealer agreement is an agreement in which a redemption center fulfills the redemption responsibilities of a dealer with at least 5,000 sq. ft. of retail space and that is obligated to provide for redemption in accordance with 38 M.R.S. 3106(1).

Enter the names and addresses of Member Dealers for whom you have submitted Member Dealer / Redemption Center agreements. (NOTE: To serve additional dealers in your area, you must submit a new dealer agreement to the Department.):

Name of Retailer	Address and Distance from Redemption Center

Section 7. Required Signatures

SIGNATURE OF APPLICANT

I certify the redemption center will accept and manage all beverage containers with labels that are registered in accordance with 38 M.R.S. § 3105.

I understand that I am responsible for ensuring business operations in accordance with all applicable laws and rules, including *Manufacturers, Distributors, and Dealers of Beverage Containers* 38 M.R.S. §§ 3101-3119 and *Responsibilities under the Returnable Beverage Container Law* 06-096 CMR ch. 426.

I certify under penalty of law that I have personally examined the information submitted in this document and all attachments thereto and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe the information is true, accurate, and complete. I, the property owner or lessee, authorize the Department of Environmental Protection (Department) to enter the property that is the subject of this application, at reasonable hours, including buildings, structures or conveyances on the property, to determine the accuracy of any information provided herein. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

DATE: _____

SIGNATURE: _____

NAME (Print): _____

TITLE: _____

(If other than applicant, attach letter of agent authorization.)

Section 8. Licensing Fee

Applicants for renewal permits will receive a \$100.00 application fee invoice and a renewal reminder from Maine DEP; the fee is due in accordance with the terms on the invoice received from the Department.

You may submit this application and fee by mail to:

Container Redemption Program,
Attn: Ian Hunt
17 State House Station
Augusta, Maine 04333-0017

or pay online through our [Payment Portal](#)

Section 9. Department Contact Information

Based on your county, if you have questions about completing this application please contact:

Kennebec, Sagadahoc, Lincoln, Knox, Waldo, Franklin

Marisa Brennan at 207-458-7542 or Marisa.Brennan@maine.gov

Hancock, Washington, Penobscot

Ian Hunt at 207-441-9845 or Ian.Hunt@maine.gov

York, Cumberland, Androscoggin, Oxford

Martin Carriere at 207-816-2297 or Martin.Carriere@maine.gov

Aroostook, Piscataquis, Somerset

Sarah Gensel at 207-535-7123 or Sarah.Gensel@maine.gov